

## Programme Support Functions: Who Can Help You?

### Overview

IOM has several country offices with liaison and resource mobilization functions (CORMFs) that can help missions that are working with specific donors. Below is a list of IOM offices and divisions in headquarters that can provide assistance.

### Contacts

The **Donor Relations Division** in Headquarters is the primary contact point for questions relating to donor liaison with traditional and non-traditional donors including the private sector. DRD can provide support in mobilizing resources (financial, in-kind), identifying the most appropriate donor counterpart, assess the donors' priorities and ensure compliance with specific donor requirements.

The **IOM Special Liaison Office in New York** is a useful resource for the development of [CERF](#) proposals. In the event that a new crisis emerges, or a protracted crisis further deteriorates, and a humanitarian coordinated response ensues, CERF funding might become available for the emergency response. As soon as a crisis emerges or deteriorates, it is necessary that you get in touch with the IOM New York Humanitarian team. In addition to providing guidance on how to complete the proposal templates, they can also provide you with information on the discussions of the overall CERF appeal in country and at the CERF secretariat level. The IOM NY Humanitarian team can also provide guidance on country-based pooled funds managed by OCHA.

The **IOM Regional Office in Brussels** is a useful resource for the development of projects for submission to the European Commission (EC), including [ECHO](#). In the event that EC funding becomes available for the emergency response, it is necessary to get in touch with IOM Brussels. In addition to providing guidance on how to complete the proposal templates, they can also provide you with information on the discussions of the overall envelopes for a specific response.

**IOM Washington DC** is a useful resource for the development of proposals funded by the **United States Government (USG)**. In the event that USG funding becomes available for the emergency response, it is necessary to get in touch with IOM Washington DC. In addition to providing guidance on project development, reporting, project modifications and submissions, they can also provide you with information on the discussions about the emergency response at the U.S. State Department level.

**IOM Tokyo** is a useful resource for the development of proposals funded by **Japan**. In the event that Japanese funding becomes available for the emergency response, it is necessary to get in touch with IOM Tokyo. Government of Japan rarely responds to individual requests for emergency or humanitarian funding outside the inter-agency framework. If interested in supporting the IOM portion in the interagency appeal or humanitarian response plan, Japan would approach IOM to submit brief proposal by indicating the sector to be supported, usually with short notice.

### Non-traditional donors or donors not listed above

In the event that the opportunity to partner with a non-traditional donor arises it is best to get in touch with the DOE RTS and DRD to seek guidance on how to proceed.

Document last updated: Feb 2023